



## **EXECUTIVE ORDER NO. 1**

Series of 2019

### **REORGANIZING THE BIDS AND AWARDS COMMITTEE IN THE PROVINCIAL GOVERNMENT OF OCCIDENTAL MINDORO, APPOINTING ITS ALTERNATE MEMBERS TO CARRY OUT ITS FUNCTIONS AND FOR OTHER PURPOSES**

**WHEREAS**, the Bids and Awards Committee is tasked to ensure that the procurement system of the Provincial Government of Occidental Mindoro is proper and in accordance with RA No. 9184 as amended and its consequent Implementing Rules and Regulation (IRR);

**WHEREAS**, the term of BAC Member, Secretariat and TWG have a fixed term of (1) year reckoned from the date of appointment renewable at the discretion of local chief executive. In case of resignation, retirement, separation, transfer, re-assignment, removal and death, the replacement shall serve only the unexpired term. Provided, however, that in case of leave or suspension, the replacement shall serve only for the duration of the leave or suspension;

**NOW THEREFORE, I, EDUARDO B. GADIANO**, by virtue of the powers vested upon me as the Governor of the Province of Occidental Mindoro, do hereby Order the reorganization of the Bids and Awards Committee (BAC) in the Provincial Government of Occidental Mindoro, appointing its members to carry out its functions and for other purposes.

#### **Section 1. Composition of the Bids and Awards Committee (BAC)**

##### **I. REGULAR MEMBERS**

Chair	:	Engr. Eddy C. Dizon- GSO
Vice-Chair	:	Engr. Remigio V. Masangkay- Prov. Engineer
Members	:	Engr. Anthony A. Dantis- OIC-PPDO Engr. Kenneth Roy C. Villar- Asst.PGDH Andres V. Castillo- PDP-Program Officer II Lorna A. Espanola- Supervising Admin. Officer End-User/ Department Head Concerned

##### **II. SECRETARIAT**

Head Secretariat	:	Emily Q. Alcaide- Records Officer III
Members	:	Janeth B. Mulingbayan- Engineer II Petronilo E. Calingasan, Jr.- Contractual

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**III. TECHNICAL WORKING GROUP**

<b>Head for INFRA</b>	:	Engr. Pilar T. Gariando- Asst. Prov. Engineer
Member	:	Engr. Rommel Fineza- Engineer IV Edna B. Alfaro- Water Works Supervisor
<b>Head for Goods</b>	:	Bernabe L. Tadeja- Admin. Officer V
Members	:	Romeo Montefrio Jr.- Supply Officer II Mary Rose Sales- Admin. Assistant II Engr. Fernando D. Ramos- Engineer II

**Section 2. Functions and Responsibilities.** Defined under Section 12 of RA No. 9184, to wit:

- 2.1 Advertise and/or post the invitation to bid;
- 2.2 Conduct pre-procurement and pre-bid conferences;
- 2.3 Determine the eligibility of prospective bidders;
- 2.4 Receive bids;
- 2.5 Conduct the evaluation of bids;
- 2.6 Undertake post-qualification proceedings, recommend award of contracts to the Head of the Procuring Entity or his duly authorized representative; and
- 2.7 Perform other functions mandated by law.

**Section 3. BAC Secretariat and Technical Working Group (TWG).** To assist the BAC in the conduct of its functions, the Secretariat and TWG will serve as the main support unit of the BAC.

**Section 4. Transparency in the Conduct of Public Bidding.** Accredited Civil Society Organization/s (CSOs) may observe the conduct of bidding to ensure transparency in government transaction.

**Section 5. Effectivity.** This Order shall take effect on 1 July 2019.

**Done** in the Provincial Capitol, Province of Occidental Mindoro, this 1<sup>st</sup> day of July, 2019.

  
**EDUARDO B. GADIANO**  
Governor

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