



**EXECUTIVE ORDER NO. 6**  
**Series of 2021**

**ESTABLISHMENT AND OPERATIONALIZATION OF PROVINCIAL VACCINATION  
OPERATIONS CENTER FOR THE PROVINCE OF OCCIDENTAL MINDORO, PROVIDING FOR  
ITS FUNCTIONS AND FOR OTHER PURPOSES**

**WHEREAS**, Republic Act No. 11494 or the “Bayanihan to Recover as One Act” authorizes the president to suppress the COVID-19 pandemic through the procurement of drugs and vaccines;

**WHEREAS**, Presidential Directive No. 2020-225 directs the Department of Health (DOH), DILG, and the Chief Implementer of the National Task Force against COVID-19 to ensure the crafting of protocol on the administration of COVID-19 vaccines once available;

**WHEREAS**, DILG Memorandum Circular No. 2021-007 dated January 18, 2021, also known as Interim Preparatory Guidelines in the Implementation of the National Vaccination Program, was issued to provide guidelines on the preparatory activities to be done by local government units (LGUs) for the implementation of the National Vaccination Program. The Program, as a national endeavour, shall utilize a whole-of-government and whole-of-society approach in order to harmonize efforts needed for the successful and effective implementation of the National Vaccination Program;

**WHEREAS**, DILG-MIMAROPA Regional Director Wilhelm M. Suyko, CESO IV issued a Memorandum dated January 20, 2021 enjoining all Local Government Units within his jurisdiction to prepare their respective Vaccination Plan in compliance with the DOH Guidelines of the National Vaccination Program and closely coordinate with DOH and other relevant agencies in the successful planning and implementation of the vaccination program;

**WHEREAS**, in view of the foregoing, there is an imperative need to establish and operationalize Provincial Vaccination Operations Center for the province of Occidental Mindoro in anticipation of the procurement and arrival of COVID-19 vaccines.

**NOW THEREFORE, I, EDUARDO B. GADIANO**, Governor of the Province of Occidental Mindoro, by virtue of the powers vested in me by law, do hereby order the **ESTABLISHMENT AND OPERATIONALIZATION OF PROVINCIAL VACCINATION OPERATIONS CENTER FOR THE PROVINCE OF OCCIDENTAL MINDORO**.

**Section 1. ESTABLISHMENT AND OPERATIONALIZATION.** The Provincial Vaccination Operations Center for the Province of Occidental Mindoro is hereby established and operationalized. It shall be composed of the following:

**Chairperson :** **EDUARDO B. GADIANO**  
Provincial Governor



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**Co-Chairperson:**      **MA. TERESA V. TAN, MD**  
Provincial Health Officer

**PLANNING, CAMPAIGN MANAGEMENT AND TECHNICAL TEAM**

**Team Leader:**      **JOSEPHINE QUEBEC**  
Provincial Health Office-SAO

**Members:**      **JUANITO D. OLAVE, JR., CESO V**  
Provincial Director, DILG-Mamburao, Occidental Mindoro

**ROGER F. CAPA, CESO IV**  
DEPED Division Superintendent

**MARIEFEL CABILE**  
SWAD-Team Leader  
Department of Social Welfare and Development

**LTC JERIKO ROMAN P. SASING (INF) PA**  
Commanding Officer, Philippine Army, 4<sup>th</sup> IB

**LTCOL. BIENVENIDO R. HINDANG JR., INF**  
Commanding Officer, Philippine Army, 76 IB

**F/SUPT. RAMEL B. BORJA**  
Provincial Fire Marshall, BFP-Occidental Mindoro

**ANTHONY A. DANTIS**  
Provincial Planning and Development Coordinator

**MA. ANTONIA JAVIER**  
OIC-PSWDO

**MARY GRACE HILARIO**  
Representative-Sablayan Prison and Penal Farm  
Bureau of Corrections

**ATTY. TIRSO AUGUSTUS L. ABELEDA II**  
Provincial Legal Officer

**MANUEL TRIA JR.**  
Provincial Budget Officer

**NANCY RUBIO**  
Provincial Treasurer

**OSCAR GALLEGO JR.**  
OIC-Provincial Accountant

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*"Ganado sa Serbisyo. Ganado sa Pagbabago!"*

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**COLD CHAIN AND LOGISTICS TEAM**

**Team Leader:** **MARIO MULINGBAYAN**  
Provincial Disaster Risk Reduction Management Officer

**Members:** **KEN A. AGONCILLO, RN**  
Provincial Health Office – Nurse II

**VIRGILIO SUAREZ JR.**  
Provincial Engineer's Office

**CAPT. REX MICHAEL PEDRAZA**  
Logistics Officer, Philippine Army, 4<sup>th</sup> IB

**MAJ. HENRY A. PANG-AY (INF) PA**  
Executive Officer, Philippine Army, 76 IB

**ENGR. EDDY DIZON**  
General Services Officer

**KEVIN DANDOY**  
Nurse II-PDOHO

**COORDINATION TEAM**

**Team Leader:** **KENNETH P. BARONGGO**  
LDRMO III- PDRMO

**Members:** **MA. CORAZON B. TAMAYO**  
Dentist IV-PHO

**PLTCOL. EDWIN GUTANG**  
PNP Provincial Police Office

**MICHAEL ENARBIA, MD**  
PDOHO

**MAUREN ABEGAIL O. MAGNAYE**  
LGOO II-DILG-Mamburao, Occidental Mindoro

**VACCINE SAFETY, SURVEILLANCE AND RESPONSE TEAM**

**Team Leader:** **GLENDA D. TRIA**  
Provincial Health Office – PMO Surveillance and Epidemiology Officer

**Members:** **KARL EUGENIO M.D.**  
Medical Specialist II-OMPH

**CLAIRE ANNE F. FORTU**  
LGOO II-DILG-Mamburao, Occidental Mindoro

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**LUZVIMIN G. ATIENZA, RPh, MGM**  
FDRO III / Regional Supervisor  
Food and Drug Administration – RFO IV B

**LAWRENCE MANEJA**  
Nurse II-PDOHO

**COMMUNICATIONS, ADVOCACY AND PARTNERSHIP TEAM**

**Team Leader:** **MARY ALIX**  
OIC-Provincial Information Officer

**Members:** **LAILANI SHIELA A. ABELEDA**  
Provincial Health Office - HEPO

**VOLTAIRE DEQUINA**  
Philippine Information Agency

**MICHELLE YGAR**  
PDOHO Representative

**Section 2. PROVINCIAL VACCINATION OPERATIONS CENTER.** The Provincial Vaccination Operations Center shall be operationalized to complement the national organizational structure which is the COVID-19 Vaccine Cluster. The organizational structure of the Provincial Vaccination Operations Center with the roles and responsibilities clearly outlined in this Order will ensure that all concerned stakeholders are well-informed of and united on the steps to be taken.

**Section 3. ROLES AND FUNCTIONS OF THE FIVE (5) TEAMS.**

1. Planning, Campaign Management and Technical Team
  - a) Develop and release bulletin and advisories relevant to the vaccination campaign
  - b) Set up the local VOCs within their respective areas
  - c) Roll-out the conduct of orientations and capacity buildings to program managers, stakeholders, implementers and monitors.
  - d) Monitor implementation of the campaign.
  - e) Develop preparedness plans (MICROPLANS) and provide guidance/recommendations to implementers
  - f) Analyze and report data to the RVOC
2. Cold Chain and Logistics Team
  - a) Conduct inspection and ensure the quality of logistics received
  - b) Ensure timely delivery of vaccines, syringes. PPEs and other logistics from national or regional delivery hubs.
  - c) Deliver vaccines, syringes, PPEs and other logistics to implementing units
  - d) Closely coordinate with CHDs to ensure availability of vaccines, vaccine carriers for cold chain management and other supplies.

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- e) Manage inventory of vaccines, its storage and distribution.

3. Coordination Team

- a) Coordinate and collaborate with barangays, health facilities, partners and stakeholders.
- b) Coordinate immediate concerns of implementing units to LVOCs. Coordinate with partners to provide assistance and response and address concerns raised.
- c) Assist the LVOC cold chain and logistics team for concerns related to delivery and distribution of logistics and supplies.
- d) Oversee and provide human resource support to the LVOC
- e) MASTERLISTING and validation of eligible population, vaccination workforce, and implementing units and vaccination sites and posts for submission to CHD
- f) MAPPING and validation of vaccination sites and vaccination workforce for submission to CHD

4. Vaccine Safety, Surveillance and Response Team

- a) Implement AEFI/AESI surveillance activities.
- b) Lead in the conduct of AEFI/AESI case investigation and comprehensive data analysis.
- c) Generate AEFI/AESI Surveillance report and provide information to Local VOC, then submit to RVOC.
- d) Provide technical assistance or training to develop/enhance capacity of local AEFI/AESI surveillance

5. Communications, Advocacy and Partnership Team

- a) Advocate to and conduct partnership meetings with partners and stakeholders such as but not limited to the Local Chief Executives, LGU officials, medical societies, civil societies, religious sector, private physicians and other stakeholders.
- b) Distribute advocacy/information materials, and/or other relevant communication documents/materials
- c) Document COVID-19 vaccination campaign activities.
- d) Monitor the implementation of communications and community engagement activities in the implementing units and communities.
- e) Provide feedback or report communications and community engagement issues and concerns to LVOC

**Section 4. SECRETARIAT.** There shall be a Secretariat to be headed by the Provincial Health Office. It shall primarily provide administrative and technical support to the Provincial Vaccination Operations Center's officers and members.

**Section 5. SEPARABILITY CLAUSE.** If any provision of this Executive Order is declared invalid for any reason, the parts not affected thereby shall remain valid and in full force and effect.

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**Section 6. REPEALING CLAUSE.** All Executive Orders, Rules and Regulations issued by this province which are inconsistent with any of the provisions of this Executive Order are hereby repealed, superseded or modified accordingly.

**Section 7. EFFECTIVITY.** This Order shall take effect immediately.

**DONE** at the Provincial Capitol, Mamburao, Occidental Mindoro this 18<sup>th</sup> day of February 2021

  
**EDUARDO B. GADIANO**  
Governor