



Republic of the Philippines  
MIMAROPA Region  
Province of Occidental Mindoro  
**OFFICE OF THE GOVERNOR**

**EXECUTIVE ORDER NO. 24**  
**Series of 2023**

**AN ORDER CREATING THE PALARONG PANLALAWIGAN COMMITTEE, PROVIDING FOR  
THEIR FUNCTIONS AND FOR OTHER PURPOSES**

**WHEREAS**, Article XIV, Section 19 (1) of the 1987 Philippine Constitution provides that the State shall promote physical education and encourage sports programs, league competitions, and amateur sports, including training for international competitions, to foster self-discipline, teamwork and excellence for the development of a healthy and alert citizenry;

**WHEREAS**, Republic Act No. 6847 created the Philippine Sports Commission (PSC) under the Office of the President to carry out the Constitutional mandate to encourage, promote and sustain the creation and establishment of local sports promotion and development councils composed of officials from Department of Education, local government officials and representatives of the private sector that shall initiate, conduct and coordinate sports activities in their respective jurisdictions;

**WHEREAS**, Republic Act No. 7160 otherwise known as the Local Government Code and its Implementing Rules and Regulations provides that one of the powers, duties and functions of the local chief executive of the provincial government is to conduct an annual palarong panlalawigan, which shall feature traditional sports and disciplines included in national and international games, in coordination with the Department of Education (DepEd);

**WHEREAS**, the Department of Education issued DepEd Memorandum No. 005, series of 2023 providing for the conduct of the modified 2023 Palarong Pambansa, Regional, Division (Provincial) and School Meet, including the schedule and implementing guidelines;

**WHEREAS**, based on the foregoing premises, there is a need to create and organize a committee on palarong panlalawigan for the effective and successful conduct of modified competition format of the provincial meet in strict observance of the COVID-19 minimum health and safety protocols;

**NOW THEREFORE, I, EDUARDO B. GADIANO**, Provincial Governor of Occidental Mindoro, by virtue of the powers vested in me by law, do hereby order the creation and organization of the Palarong Panlalawigan Committee, with the following stipulations:

**Section 1. Composition**

**A. HONORARY OFFICIALS**

Hon. Congressman Odie Tarriela

Hon. Governor Eduardo B. Gadiano

Hon. Vice Governor Anecita Diana A. Tayag

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Hon. Antonio Jose Rebong

Hon. Atty. Cirilo Tejoso Jr.

Hon. Ryan G. Sioson

Hon. Atty. Glicerio Almero III

Hon. Elorde Masangkay

Hon. Jose Franco C. Mendiola

Hon. Ma. Antoinette G. Villaroza

Hon. Ulysses P. Javier

Hon. Alex R. Del Valle

Hon. Nathaniel D. Cruz

Hon. Jenny C. Villar

Hon. Abelardo S. Pangilinan

Hon. Juanito D. Lumawig

Hon. Trisha Kaye D. Fabic

Hon. Walter B. Marquez

Hon. Atty Rey S. Ladaga

Hon. Angelina F. Tria

Hon. Maria Gloria M. Constantino

Hon. Michael L. Orayani

Hon. Marlon V. Dela Torre

Hon. Ernesto P. Torreliza

Hon. Cesar M. Tria Jr.

Hon. Ernesto C. Pablo Jr.

Hon. Michael Diaz

Hon. Dante C. Esteban

Provincial Administrator Muriel M. Reguinding

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**B. EXECUTIVE COMMITTEE**

Chairman: Hon. Governor Eduardo B. Gadiano

Co-chairman: Hon. Walter Marquez

Co-chairman: Dr. Loida P. Adornado, CESO VI

Members: Muriel M. Reguinding

Marylou G. Cologan

Rexel S. Tuscano

Rodel S. Magnaye

Raquel P. Girao

Aniceto N. Parojinog

**C. INCIDENT MANAGEMENT TEAM**

Chairman: Hon. Governor Eduardo B. Gadiano

Co-chairman: Hon. Walter B. Marquez

Co-chairman: Mario D. Mulingbayan, Jr.

Members: Mariefel V. Cabile

Richard C. Estrada

Arcris D. Canillo

Jeffrey Isidro V. Manuel

Mark Angelo T. Tarcena

Alexie Pacal

Presivilla Gonzales

Jairus Manongsong

Christopher Jordan, EMT

Edessa R. Albufera

Michel Vidal

SFO2 Rogelio Garcia, Jr.

Junerey Rodriguez, Jr. EMT

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Rexel Tuscano

Mairyl Grace Mapalo, EMT

Patrick Anthony V. Naval

Vanessa M. Galang

John Alfred M. Antalan

Kristoffer Baronggo, EMT

Insp Arnel Malabanan

PTCOL Alfred Padilla

PCPT Arnold Dayag

PCPT Arlando Bullecer

Norelyn Balquin, EMT

CG PO2 Jeffrey Pagayonan

Jayden May De Dios, EMT

Lod Seguros, EMT

Regie Defuntorum, EMT

Jeo Reginald Bravo, EMT

Noli Ongsingco

Joel Ligaya, EMT

Norielyn Dizon, EMT

Jerry Boy Alim, EMT

Andrew Manalo, EMT

Mark Jayson Tarinay

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**D. TECHNICAL WORKING COMMITTEE ON OPERATIONS**

Focal Person: Victor F. Causapin

Members: Ma. Rubynita T. Del Rosario

Marilyn S. Pille

Mary Jane Dagohoy

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Alejandro Pasajol

Elmer Advincula

Rodel Benedicto

Evelyn Bonilla

Leonard P. Ramos

**E. TECHNICAL WORKING COMMITTEE ON FINANCE**

Focal Person: Merry Ann T. Ramirez, CPA

Head: Manuel T. Tria, Jr.

Co-head: Crisostomo Paras, Jr.

Members:

Provincial Local Finance Committee

Milesen P. Dela Torre

Maria Luisa F. Vasquez

Simplicia V. Javate, PhdD

Eleanor Sumugat

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**F. TECHNICAL WORKING COMMITTEE ON PROCUREMENT**

Focal Person: Rodel S. Magnaye

Co-head: Mario Mulingbayan, Jr.

Members:

DepEd BAC Members and Secretariat

Provincial BAC Members and Secretariat

**G. TECHNICAL WORKING COMMITTEE ON INSPECTORATE COMMITTEE**

Focal Person: Herbert Mendoza

Members:

Kim Z. Sumanguid

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Renoso Meneses

Engr. Fernando D. Ramos

**H. TECHNICAL WORKING COMMITTEE ON JURY AND APPEAL**

Focal Person: Rodel S. Magnaye

Members:

Raquel P. Girao

Aniceto N. Parojinog

Atty Ulysses G. Bambo

Dennis Michael G. Abeleda

**I. TECHNICAL WORKING COMMITTEE ON SUPPLIES/SPORTS EQUIPMENT**

Focal Person: Herbert R. Mendoza

Members:

Kim Z. Sumanguid

Renoso Q. Meneses

Engr. Fernando D. Ramos

**J. TECHNICAL WORKING COMMITTEE ON TRANSPORTATION**

Focal Person: Engr. Eric C. Taneca

Members:

Engr. Rolando C. Altamirano

Pedro Guache

Alfredo Magseco

**K. TECHNICAL WORKING COMMITTEE ON PLAYING VENUE**

Focal Person: Elmer Advincula

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Members:

Rodel Benedicto

Rolando Dumag Jr.

Ner Mopia

**L. TECHNICAL WORKING COMMITTEE ON BILLETING QUARTERS**

Dr. Suertelita Dangers (SABNAHIS)

Elizabeth H. Pasajol (Sablayan CS)

Evelyn E. Bonilla (Buenavista ES)

Evelyn U Rivera (Poblacion ES)

Judy C. Aguilar (Sto. Nino ES)

Engr. Admer Trillana

**M. TECHNICAL WORKING COMMITTEE ON ACCOMODATION**

Focal Person: Juvy Paquibot

Members:

Elizabeth H. Pasajol

Janet U. Ambrocio

Perla Garcia

Evelyn U. Rivera

Suertelita Dangers

Judy Aguilar

**N. TECHNICAL WORKING COMMITTEE ON FOOD AND REFRESHMENT**

Focal Person: Haydie P. Abeleda

Members:

Teresita Magtoto

Brigida Nicor

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**O. TECHNICAL WORKING COMMITTEE ON LOGISTICS/PHYSICAL  
ARRANGEMENTS/LIGHTS AND SOUNDS**

Focal Person: Rolando Abeleda

Members:

Marquin Defeo

Emma Cadid

Michael Mamitag

Blesilda Lanzar

Jeffrey Balanon

Engr. Admer Trillana

**P. TECHNICAL WORKING COMMITTEE ON SCREENING**

Focal Person: Aries Gonzales

Members:

Julienette A. Lorica

Grace D. Osano

Exy Carla M. Mejias

Ian Kiel R. Arcega

Lizlyn E. Eugenio

Erlinda P. Salazar

Grace F. Facun

Sheryl Marie D. Grospe

Ronald G. Regilme

Lea Frances De Jesus

Elmer Banaga

Dana Marie G. Sy

Melanie A. Lopez

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Leonard B. Salgado

Kharen Claire S. Bersamina

Myrna F. Faderanga

Myra Len F. Villaruel

Jessica Maranan

Khristine H. Tividad

Johnabeth L. Reyes

Chaka Maurea P. Beltran

Maureen Tinamisan

Nandy T. De Lemos

Noemi G. Terrana

**Q. TECHNICAL WORKING COMMITTEE ON HEALTH AND MEDICAL SERVICES**

Focal Person: Wyn Wright E. Esperanza, MD

Members:

Romualdo Salazar, Jr., MD

Karl Ivan Harley Pasajol

Freegie R. Causapin

Hanna Czarina O. Tria

Ji Hadee G. Tadalan

Leilani J. Arellano

Marivic R. Zoleta

Queenie Rose S. Cortuna

Rhodora M. Panahon

Rubirosa G. Guliman

Leizel D. Tolosa

Yvette Karen M. Rustia

Cyrus Christian T. Palazo

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Geraldine T. Villar

Ralph Serrano

Amiel Zamonte

**R. TECHNICAL WORKING COMMITTEE ON EMERGENCY AND RESPONSE TEAM**

Focal Person: Jennifer M. Magtoto

Members:

Simplicia V. Javate

Zenicita Dangeros

Roland Navasca

Mario D. Mulingbayan, Jr.

Municipal Disaster Risk and Reduction Management Office

**S. TECHNICAL WORKING COMMITTEE ON PROGRAM/INVITATION/DOCUMENTATION**

Focal Person: Myla R. Suguitan

Members:

Mary Queen T. Bernardo

Shalee Y. Tadeja

Sherwin Victor Iledan

Jocelyn Jubilado

Joan Alfaro

Norma Taboy

Angelico T. Pajes

Ralph V. Diaz

John Rey Inmenzo

Uel Cortado

Mac Wren Khaisier Ongsingco

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Julie Ann B. Cueto

Perla Garcia

Zarry Galin

Maria Luisa G. Inovejas

Medilyn Cacabelos

Jimson Villanueva

Mark Anthony Manilla

Gedward Ducos

Maribel Polilen

Andrew Kim Ambid

Rachel Bagsic

Gemma Sari

Jomar Alvarado

Godofredo Quintero

Bryan Landor Tamayo

Mark Roger Dacayanan

Samuel Dela Cruz

Romulo Tampulino

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**T. TECHNICAL WORKING COMMITTEE ON AWARDS AND PRIZES**

Focal Person: Elizabeth T. Delas Alas

Members:

Jinkilyn P. De Jose

Raizza Marie R. Bunag

Ma. Salvacion P. Villanueva

Juanita Pimentel

Deolita Talania

Rizalyn Tabuga

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Edwin Tividad

Jocelyn Grace D. Mago

**U. TECHNICAL WORKING COMMITTEE ON DECORATION**

Focal Person: Merly Razon

Members:

Marilou D. Pandino

Jynette D. Ramos

Jennifer Q. Sales

Lizette Diomampo

Anacleto Malicse

Felix Bautista

**V. TECHNICAL WORKING COMMITTEE ON PARADE/PEACE AND ORDER**

Focal Person: Ferdinand Alcaraz

Chairman: Sablayan Municipal Police

Members:

Barangay Tanod of Barangay Poblacion, Buenavista, and Sto. Niño

Marnel B. Balderas

Rolando Arellano

Rolando Dumag

Noli Ballenas

Daniel Racines

Roland Navasca

Teresita Magtoto

Maria Theresa David

Mark Anthony Martin

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### W. TECHNICAL WORKING COMMITTEE ON SOUVENIRS

Focal Person: Johnna I. Tajonera

Members:

Lovelyn Torres

Desiree P. Coloma

### X. TECHNICAL WORKING COMMITTEE ON GAME RESULTS

Focal Person: Marquin Defeo

Members:

Rolando Abeleda

Emma Cadid

Michael Mamitag

Blesilda Lanzar

Jeffrey Balanon

### Y. TECHNICAL WORKING COMMITTEE ON CHILD PROTECTION

Focal Person: Aniceto N. Parojinog

Member:

Atty. Ulysses G. Bamboo

Atty. Tirso Augustus L. Abeleda, II

Rosalina R. Lamoca

### Z. TECHNICAL WORKING COMMITTEE ON SECRETARIAT

Focal Person: Maria Angela Insigne

Members:

Maria Reishelle Duenas

Marjorie Banite

Leonard P. Ramos

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Samy Jorda

Rolan Padios

Cherry Ann Amper

Julienette A. Lorica

Angelico Pajes

### AA. TECHNICAL WORKING COMMITTEE ON WELCOMING

Focal Person: Elizabeth H. Pasajol

### Section 2. Duties and Functions

#### A. Finance

1. Prepare Budget Proposals and Purchase Request
2. Submit the prepared proposal and purchase request to the Provincial Government Office
3. Do necessary adjustments on submitted proposals if necessary
4. Gather the requirements of each committee for supplemental proposals.
5. Coordinate with the committees on secretariat and other committees when deemed necessary.
6. Ensure that all the expenses incurred in the execution of the Provincial Sports Meet are liquidated consistently, accurately, and on time.
7. Assure that all financial processes and transactions adhere to the applicable rules and regulations.

#### B. Jury and Appeal

1. Accommodate protests of athletes during the palaro proper.
2. Resolve protests/disputes that arise during palaro proper.
3. Prepare report on resolved/unresolved protests/disputes.
4. Submit report to the technical working committee.
5. Coordinate with the committees on secretariat and other committees when deemed necessary.

#### C. Supplies/Sports Equipment

1. Coordinate with the Provincial Government Office counterparts for the requested supplies and equipment
2. Coordinate with the LGU Sablayan for the equipment to be used in palaro proper.
3. Accept sports supplies and equipment from the Provincial Government Office.
4. Distribute and retrieve supplies and equipment
5. Do inventory reports of supplies and equipment before and after palaro.

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6. Account supplies and equipment used and unused during palaro proper.
7. Coordinate with the committee on secretariat and other committees when deemed necessary

### D. Transportation

1. Coordinate with PGO and LGU counterparts.
2. Coordinate with the ICS/IMT.
3. Submit list of personnel with corresponding vehicle plate number to the ICS/IMT for the issuance of car pass.
4. Coordinate with the committees for the number of participants who will be provided with vehicular service/s
5. Coordinate with the finance committee for fuel allowance for the entire duration of the activity.
6. Liquidate cash advances made for the expenses incurred for fuel.
7. Coordinate with the LGU Sablayan for traffic management and parking areas

### E. Awards and Prizes

1. Prepare drafts of certificates for checking of the technical working committee and executive committee.
2. Print final copy of certificates of participation, commendation, appreciation, recognition to be awarded during opening, during the palaro, and closing program
3. Coordinate with the logistics committee for needed materials.
4. Prepare and print certificates for athletes, trainers, and coaches.
5. Prepare the list of categories for awarding.
6. Submit the list to the secretariat, finance, and logistics committees

### F. Health and Medical Services

1. Prepare and present health and medical emergency plan to the executive committee.
2. Disseminate health advisories to all committees.
3. List medical supplies and equipment needed for the activity.
4. Submit the list of medical supplies and equipment to the secretariat and finance committee.
5. Coordinate with the emergency response committee and the ICS/IMT
6. Deploy personnel on identified strategic locations.
7. Standby at all times in case of emergencies

### G. Emergency and Response Team

1. Prepare and present emergency response plans.
2. Prepare and submit list of materials needed to the secretariat and finance committees
3. Coordinate with all committees.
4. Coordinate with the ICS/IMT.

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**H. Food and Refreshment Team**

1. Prepare the number of participants per delegation.
2. Prepare and submit proposal to the finance committee.
3. Submit meal plan to the finance committee
4. Coordinate with the caterer
5. Distribute food and refreshment to all committees
6. Prepare and accomplish meal attendance.
7. Submit meal attendance to the secretariat committee or finance committee.
8. Coordinate with their PGO and LGU counterparts.

**I. Accommodation**

1. Coordinate with delegation heads about their arrival.
2. Coordinate with school heads of billeting quarters.
3. Coordinate with other committees when deemed necessary.

**J. Playing Venues**

1. Coordinate with PGO and LGU counterparts.
2. Assess the preparedness of all playing venues.
3. Provide findings to the technical working committee and PGO/LGU counterpart.
4. Ensure that all playing venues are 100% ready.
5. Coordinate with other committees when deemed necessary.

**K. Parade/Peace and Order**

1. Coordinate with PGO and LGU counterparts.
2. Coordinate with ICS/IMT
3. Ensure that delegations are in order.
4. Assist all delegations on their arrival to their respective areas.
5. Provide signals when the parade shall commence.

**L. Decoration**

1. Design layout for the opening and closing program as well as welcome night.
2. Decorate stage for the opening and closing program as well as welcome night.
3. Prepare and submit list of requirements for decoration to the finance committee/secretariat or PGO/LGU Counterparts

**M. Game Results**

1. Device computer-based mechanism to generate results more effective and efficient.
2. Gather results of every events.
3. Keep record of results and athletes' performance.
4. Publish and announce final results.
5. Coordinate with other committees when deemed necessary.

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### N. Program/Invitation/Documentation

1. Draft program flow of all activities to be done for provincial sports meet.
2. Print final copy of programs
3. Distribute the final copy of programs to all concerned.
4. Do rehearsal of masters of ceremony.
5. Take photo documentation of prior, during and post activities.
6. Prepare completion report of activities.
7. Coordinate with other committees when deemed necessary.

### O. Logistics/Physical Arrangement/Lights and Sounds

1. Coordinate with PGO and LGU counterparts.
2. Ensure the preparedness of sounds and lights during rehearsals, opening, and closing programs.
3. Coordinate with other committees when deemed necessary.

### P. Communication and Secretariat


1. Prepare letters and memorandum relative to provincial sports meet.
2. Take minutes of the meeting every meeting.
3. Synthesize and disseminate agreements during meetings.
4. Perform duties that may be assigned by executive and technical working committees.
5. Coordinate with all committees

**Section 3. SEPARABILITY CLAUSE.** If any provision of this Executive Order is declared invalid for any reason, the parts not affected thereby shall remain valid and in full force and effect.

**Section 4. REPEALING CLAUSE.** All Executive Orders, Rules and Regulations issued by this province which are inconsistent with any of the provisions of this Executive Order are hereby repealed, superseded or modified accordingly.

**Section 5. EFFECTIVITY.** This Order shall take effect immediately.

**DONE** at the Provincial Capitol, Mamburao, Occidental Mindoro this 20<sup>th</sup> day of April 2023.

  
**EDUARDO B. GADIANO**  
Governor

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