



EXECUTIVE ORDER NO. 55
Series of 2022

"AN ORDER PROVIDING FOR THE REORGANIZATION OF THE PROVINCIAL HEALTH BOARD IN THE PROVINCE OF OCCIDENTAL MINDORO AND ITS SUPPORT UNITS AND FOR OTHER PURPOSES"

WHEREAS, Section 11, Article XIII of the 1987 Constitution declares that "The State shall adopt an integrated and comprehensive approach to health development which shall endeavor to make essential goods, health, and other social services available to all people at an affordable cost. There shall be a priority for the needs of the underprivileged, sick, elderly, disabled, women, and children. The State shall endeavor to provide free medical care to paupers";

WHEREAS, as stated under Section 102, Title V of Republic Act No. 7610, otherwise known as the Local Government Code of 1991, there shall be a local health board in every province, city, or municipality following the composition and performing the functions provided by the said Code;

WHEREAS, the Provincial Governor has promulgated Executive Order No. 5, series of 2019, providing for the reorganization of the Provincial Health Board in Occidental Mindoro. A series of amendments was introduced to the said Order to update the composition of the Board;

WHEREAS, by virtue of Executive Order No. 35 (EO No. 35), series of 2022, the Provincial Health Board was expanded and its support units were established and strengthened, in compliance with the mandates of Republic Act No. 11223, otherwise known as the Universal Health Care Act, its Implementing Rules and Regulations (IRR), and other related national issuances and guidelines;

WHEREAS, there is a need to reorganize the Provincial Health Board to further update the composition of the Board. There is also a need for the incorporation of the Support Units created following the expansion of the Provincial Health Board under EO No. 35, series of 2022;

NOW THEREFORE, I, EDUARDO B. GADIANO, Governor of the Province of Occidental Mindoro, by virtue of the powers vested in me by law, do hereby order the **REORGANIZATION OF THE PROVINCIAL HEALTH BOARD IN THE PROVINCE OF OCCIDENTAL MINDORO AND ITS SUPPORT UNITS**:

SECTION 1. COMPOSITION. The Provincial Health Board shall be composed of the following:

Chairman:	Hon. EDUARDO B. GADIANO Governor
Vice-Chairman:	MA. TERESA V. TAN, M.D. Provincial Health Officer II

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Members:

MICHAEL M. ENARBIA, M.D.
Representative, DOH in the Province

DR. REYNALDO FERATERO
COH Representative

DR. ALMA RUTH RAMOS
President, Association of Municipal Health Officers
of the Philippines (AMHOP)

Mr. MANUEL T. TRIA, Jr.
PBO

Mr. CRISOSTOMO C. PARAS, JR.
PACCO

Ms. CLETA B. MULINGBAYAN
Acting Provincial Treasurer

Mr. ANTHONY A. DANTIS
PPDO

Mr. MARIO D. MULINGBAYAN, Jr.
PDRMO

DR. KRISTOFFERSON B. GONZALES, DVM
Provincial Veterinarian

Hon. RYAN G. SIOSON
Chairperson, Committee on Health, SP

Hon. JUANITO D. LUMAWIG
Chairperson, Indigenous Peoples Affairs
and Development, SP

MRS. GEMMA PARCIA
NGO Representative

MRS. JESUSA MARASIGAN
NGO Representative

ALL MUNICIPAL MAYORS

Hon. MARIA GLORIA "MEG" M. CONSTANTINO
Mayor, Abra de Ilog

Hon. CESAR "JUN-JUN" TRIA
Mayor, Magsaysay

Hon. WALTER "BONG" B. MARQUEZ
Mayor, Sablayan

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Hon. DANTE C. ESTEBAN
Mayor, Calintaan

Hon. ANGELINA "LYNN" F. TRIA
Mayor, Mamburao

Hon. REY LADAGA
Mayor, San Jose

Hon. MARLON DELA TORRE
Mayor, Looc

Hon. MICHAEL "ADOBO" D. DIAZ
Mayor, Paluan

Hon. ERNESTO "ERNIE" TORRELIZA
Mayor, Sta. Cruz

Hon. MICHAEL "MIKE" L. ORAYANI
Mayor, Lubang

Hon. ERNESTO "SONNY" C. PABLO, Jr.
Mayor, Rizal

SECTION 2. FUNCTIONS OF THE PROVINCIAL HEALTH BOARD. The Provincial Health Board shall perform the following functions:

- a. Propose to the Sangguniang Panlalawigan, in accordance with standards and criteria set by the Department of Health, annual budgetary allocations for the operation and maintenance of health facilities and services within the province;
- b. Serve as an advisory committee to the Sangguniang Panlalawigan on health matters such as, but not limited to, the necessity for, and application of local appropriations for public health purposes;
- c. Consistent with the technical and administrative standards of the Department of Health (DOH), create committees which shall advise local health agencies on matters such as, but not limited to, personnel selection and promotion, bids and awards, grievance and complaints, personnel discipline, budget review, operations review and similar functions;
- d. Set the overall health policy directions and strategic thrusts, including the development and implementation of the strategic and investment plans of the Province-Wide Health System (PWHS);
- e. Oversee and coordinate the integration and delivery of health services across the health care continuum for the PWHS;
- f. Manage the Special Health Fund (SHF) and ensure that the SHF is optimally utilized to help achieve the desired health outcomes; and
- g. Exercise administrative and technical supervision over health facilities and health human resources within their respective territorial jurisdiction.

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SECTION 3. MEETINGS AND QUORUM.

- a. The board shall meet at least once a month or as often as may be necessary.
- b. A majority of the members of the board shall constitute a quorum, but the chairman or the vice- chairman must be present during meetings where budgetary proposals are being prepared or considered. The affirmative vote of all the majority of the members shall be necessary to approve such proposals.
- c. The affirmative vote of a majority of the members present is sufficient to approve matters relating to ordinary business.

SECTION 4. GENERAL ASSEMBLY.

A general assembly shall be conducted, at least twice a year, within the PWHS to provide the opportunity for all stakeholders to be informed and to discuss the developments and concerns on health services and management of the health system.

SECTION 5. COMPENSATION.

The Chairperson, Vice-chairperson, and members of the board shall perform their duties as such without compensation or remuneration. Members of the board who are not government officials or employees shall be entitled to necessary traveling expenses and allowances chargeable against the funds of the local health board, subject to existing budgeting, accounting and auditing rules and regulations.

SECTION 6. CREATION AND STRENGTHENING OF SUPPORT UNITS.

The Provincial Health Board shall create and strengthen its management and technical support units to assist in its operations, including the management of the SHF.

1. Management Support Unit (MSU)

a. The Management Support Unit (MSU) shall serve as the Board's administrative secretariat to assist in its operations and shall be composed, at the minimum, of the following personnel:

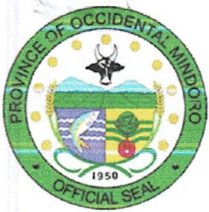
1. Administrative Officer;
2. Accounting Clerk; and
3. Liaison Officer (Note: Depending on the decision of the Board, they may already include the other personnel composition of the MSU)

b. The MSU shall perform the following functions, in close coordination with the Provincial Health Office:

1. Preparation of the Board Resolution on SHF budget;

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2. Ensure that budgetary documents are approved and signed by the Provincial Budget Officer, Treasurer, and/ or Accountant;
3. Preparation, submission, and reporting of financial status and physical accomplishment;
4. Coordination with concerned LGU offices for planning, budgeting, utilization, and liquidation;
5. Documentation of Board meetings and other activities relating to the organization and functionality of the PWHS];
6. Preparation and submission of reports to the Board in close coordination with the Provincial Health Office and other concerned LGU offices;
7. Assist in the conduct of monitoring activities such as management audits and performance evaluation review;
8. Preparation of other technical and administrative documents;
9. Coordinate with the necessary PWHS stakeholders.

2. Provincial Health Office (PHO)

a. The PHO shall act as technical secretariat of the PHB in close coordination with the MSU, and shall be responsible for the technical integration and supervision of the PWHS, particularly on health service delivery and support to health systems management.

b. Pursuant to Section 19.12 [19.15] of the UHC Act IRR, the PHO shall be reorganized to have at least two (2) divisions:

1. The Health Service Delivery Division (HSDD) headed by an Assistant PHO shall manage the health service delivery operations of primary care provider networks (PCPNs), hospitals and other health facilities, clinical services, and public health program including health promotion, epidemiology and surveillance, and disaster risk reduction and management for health within the PWHS;
2. The Health Systems Support Division (HSSD) headed by another official of equivalent rank to the Assistant PHO shall manage the health financing, including planning and budgeting, health information system, procurement and supply chain for health products and services, local health regulation, health human resource development, and health resilience, among others, in close coordination with the concerned offices of the Provincial Government; and
3. An administrative unit shall likewise be created to render administrative-related support.

c. Such reorganization, including its updated staffing pattern, shall take in consideration the size, population and geography of the province, subject to the minimum qualification standards and guidelines approved by the Civil Service Commission (CSC).

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SECTION 7. SEPARABILITY CLAUSE.

If any provision of this Executive Order is declared invalid for any reason, the parts not affected thereby shall remain valid and in full force and effect.

SECTION 8. REPEALING CLAUSE.

All Executive Orders, Rules and Regulations issued by this province which are inconsistent with any of the provisions of this Executive Order are hereby repealed, superseded or modified accordingly.

SECTION 9. EFFECTIVITY. This Executive Order shall take effect immediately.

DONE this 22nd day of August 2022 at the Provincial Capitol, Mamburao, Occidental Mindoro, Philippines.


EDUARDO B. GADIANO
Governor

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